



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

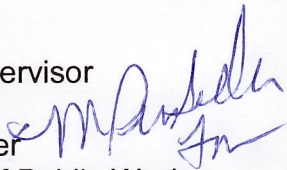
900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: **C-1**

November 9, 2015

TO: Each Supervisor

FROM: Gail Farber 
Director of Public Works

**BOARD REQUEST FOR INFORMATION
BOARD MEETING OF FEBRUARY 10, 2015, AGENDA ITEM NO. 25
JOB ORDER CONTRACT NOS. 1501 THROUGH 1517 FOR
MAINTENANCE AND REPAIR OF PUBLIC WORKS INFRASTRUCTURE**

On February 10, 2015, as part of its action authorizing the Director of Public Works or her designee to execute Job Order Contracts (JOCs), the Board directed the Department of Public Works to report to the Board as the contracts were awarded and to report back to the Board with additional information regarding the outreach performed for these contracts.

To date, this is the third award of a JOC Contract under the authorization that was granted. The first two were reported to the Board on October 5, 2015. Below is a summary of this award with information regarding the outreach that was done during the solicitation for bids:

JOC 1506 – Tree Trimming, North Los Angeles County

Award Amount:	\$1,000,000
Award Date:	October 19, 2015
Contract Duration:	One year
Scope of Work:	As-needed removal of stumps and trees, tree trimming, root pruning, and the performance of other incidental and appurtenant work.
Contractor:	West Coast Arborists, Inc.
Bid Factor:	1.3250

Each Supervisor
November 9, 2015
Page 2

Description of Outreach Efforts

During the solicitation of bids for this contract, the following outreach efforts were undertaken:

The project was posted to the Department's "Contract Opportunities" and the County's "Doing Business with Us" websites.

Information regarding the solicitation was provided to four industry publications: (1) *Construction Update & Minority Bidder Bulletin*, (2) *Green Sheet*, (3) *CMD Group*, and (4) *iSqFt Plan Room*.

In addition to the above outreach and publication of the Notice Inviting Bids as required by law, an e-mail notification was sent to eight contractors who had previously bid on tree trimming contracts. Industry associations were researched and an e-mail notification was also sent to the one identified local association, *The Hispanic Arborist Association*. Three bids were received, two of which were from firms directly notified.

If you have any questions, please contact me or your staff may contact Steve Burger of Construction Division at (626) 458-3102 or sburger@dpw.lacounty.gov.

SB:sc

O:\Section\Administration\MEMOS\JOC Board Memo_1506 and 1508.docx

cc: Chief Executive Office (Rochelle Goff)
County Counsel
Executive Office